

EARNEST MONEY DEPOSIT (EMD)

All the bidders who intend to participate in this EOI will be required to submit an interest free Earnest Money Deposit of Rs. 2.0 lacs. EMD received against one e tender, will not be adjusted against other e-tender. EMD can be submitted through any of the following 02 modes:

A. NEFT/RTGS

EMD amount is required to be transferred through **NEFT/RTGS** to BPCL bank account and bidder needs to upload following details in the EMD envelope on e-procurement portal .:

- I. Name of the company.
- II. Vendor code, if any.
- III. UTR Number.
- IV. Bank from which money has been transferred.
- V. Scanned copy of transaction details.

Bank account details of BPCL are as follows:

Name of Bank & Branch - Standard Chartered Bank, Fort Branch.

Account No. 22205020131

IFSC CODE: SCBL0036001

B. BANK GUARANTEE (BG)

Bank guarantee (BG) issued by any Nationalized Scheduled Bank approved by Reserve Bank of India (RBI) as per format attached in EMD envelope in Eproc. The BG shall be valid up to 30.11.2025. Claim period should be six months from the last date of BG validity i.e. 31.05.2026. As per RBI guidelines, Structured Financial Messaging System (SFMS) has been adopted by most of the Banks for online BG confirmations. OMCs shall be incorporating the same system for BG verification & confirmations. Details of bank is as follows:

Name of Bank: State Bank of India

Branch: CAG Branch, Mumbai

Account No: 11083980831

IFSC Code: SBIN0009995

Along with original BG, Bidder needs to submit an additional letter which will be obtained from the issuing bank on its letterhead. The banks' letter should be addressed to BPCL & should contain the same BG reference which shall be enclosed along with the letter. This letter & BG must be submitted in original only. (Copy of this letter will not be accepted).

Bidders who wish to submit EMD as BG should submit the above mentioned letter from the bank & BG, in a sealed envelope (boldly super-scribed on the outer cover with following details) and

drop in the tender box before the due date & time of the EOI at the BPCL CPO Marketing address given in Pre-requisites and special conditions document .

- EOI Number
- Item Name
- Closing date / Time
- Name of the EOI

Since the enrolment / registration would be for long term, the EMDs shall be retained by OMCs till 30th Nov'2025. In case a bidder wishes to quote from multiple distilleries, then bidder shall be required to submit separate EOI, including EMD for each distillery. The EOI will also be needed to be submitted by bidder from separate digital signature certificates.

BPCL will not be responsible for non-receipt of BG due to postal delay / loss in transit etc. Demand Draft, Cheques, cash, Money Orders, Fixed deposit Receipts etc. towards EMD are not acceptable. Similarly, request for adjustment against any previously deposited EMD/Pending Dues/Bills/Security Deposits of other contracts etc. will not be accepted towards EMD. Bid received without the EMD is liable to be rejected. Copy of the EMD Document should also be uploaded in the EMD section of the EOI in the e-tendering portal.

EXEMPTION FROM EARNEST MONEY DEPOSIT:

Micro and Small Enterprises (MSEs) having valid TPIA verified MSE doc. i.e., Udyam Registration Certificate, valid NSIC Registration Certificate (photocopy of application for registration as NSIC or for renewal will not be acceptable), Udyog Aadhaar Memorandum (UAM) and/or a valid MSE registration with any notified body specified by Ministry of Micro, Small and Medium Enterprises as provided in the Udyam Registration portal along with scanned copy of CA certificate as per the format attached with tender with stamp of TPIA mentioning as verified from original are exempted from submission of EMD.

Such bidders must upload the necessary documents to claim exemption for Earnest Money Deposit in e-tendering portal. In case TPIA verified CA certificate is not available, bidder must submit the original CA certificate along with valid MSE document at above mentioned address / dropped in the tender box on / before the due date and time mentioned in the EOI. Alternatively, documents signed digitally by the CA/TPIA agency, as applicable can be uploaded over Eproc website.

Bidders registered and submitting certificate of Medium enterprises shall not be exempted from submission of EMD.

MSE bidder must also submit an online declaration that all the supplies of Anhydrous denatured Ethanol will be from MSE certified unit only.

In case CA certificate is not submitted, bid of the vendor may be rejected at EMD stage. Please find below further points with respect to same:

The CA certificate should be dated after the date of floating of the subject EOI and shall be specific to the EOI for which bid is being submitted.

Format of the CA certificate is attached for reference and bidder needs to submit certificate strictly in the said format else bid shall be rejected.

In case the bidder's MSE (Micro and Small Enterprises) status gets revised to a non-MSE status any time during the validity of registration till 30.11.2025, then the bidder shall submit EMD of Rs 2 lakhs at the time of the EOI floated at that time. If TPIA verification is digitally signed, bidders need not submit hard copies.

EMD is liable to be forfeited in the event of:

- I. Vendors withdraw or alter their bid during the bid validity period.
- II. Non-acceptance of Letter of Intent (LOI) / Purchase Order (PO), if and when placed.
- III. Non-payment of Security Deposit/ Performance Bank Guarantee amount against LOI/Purchase Order within the stipulated period mentioned in the EOI.
